

<b>Cabinet</b>	<b>Ref No: CAB02 (19/20)</b>
	<b>Key Decision: No</b>
<b>Appointment to an Outside Body – Littlehampton Harbour Board - Urgent Action</b>	<b>Part I</b>
<b>Report by Director of Law and Assurance</b>	<b>Electoral Divisions: Littlehampton Town</b>
<p><b>Summary</b></p> <p>Outside bodies are external organisations, including formal or informal partnerships to which the County Council is a party, which have requested that the County Council appoints an Elected Member or a representative to them or to which the Council expects to make appointments.</p> <p>A vacancy has arisen on the Littlehampton Harbour Board which the Cabinet is responsible for making Member appointments to. The Cabinet will therefore be asked to appoint a Member to fill this vacancy.</p>	
<p><b>West Sussex Plan: Policy Impact and Context</b></p> <p>This proposal relates to the appointment of an Elected Member to the Littlehampton Harbour Board.</p> <p>The Littlehampton Harbour Board is a statutory Board which has management and oversight of Littlehampton Harbour. This includes the responsibility for policy and strategy decisions in relation to the Harbour and setting the annual budget.</p> <p>The aims and objectives of this Outside Body align with the Strong, Safe, Sustainable Place priority within the West Sussex Plan</p>	
<p><b>Financial Impact</b></p> <p>None.</p>	
<p><b>Recommendations</b></p> <p>That Cabinet appoints Mr Bryan Turner to the Littlehampton Harbour Board until the end of the Council term (May 2021).</p>	

## PROPOSAL

### 1. Background and Context

- 1.1 Outside bodies are external organisations and partnerships which have requested that the County Council appoints an Elected Member or a representative to them. Participation in outside bodies:
- Contributes to the County Council's strategic functions, priorities or community leadership roles.

- Supports partnership and joint working.
- Enables Members to gain and share knowledge and expertise.

- 1.2 The criteria for appointments to outside bodies as set out in the Constitution are:
- That the interests of the County Council can be assisted by the making of the appointment or renewal of the appointment.
  - That the Member is able to devote the time needed to meet the expectations of the external body and the Council.
  - That, where the external body has a geographical limit to its functions, whether the Member's Division falls within or close to that area should be taken into consideration.
  - That the Member has the knowledge, skills or interest in the work of the organisation that may be required.
  - That the Member is prepared to provide such information on his or her participation in the work of the outside body as may be required.
- 1.3 All Members are eligible to be appointed as representatives of the County Council on outside bodies. Members appointed to outside bodies must respond to all reasonable requests for information about the work of the outside body and their participation in it.

## **2. Proposal Details**

- 2.1 The Cabinet is responsible for making Member appointments to outside bodies which precept on the County Council.
- 2.2 A vacancy has arisen on the Littlehampton Harbour Board. The Littlehampton Harbour Board is a statutory Body which governs the policy and budget setting of Littlehampton Harbour. The Board also determines the precept it requests from local authorities, including West Sussex County Council. It is proposed that Cabinet appoints Mr Bryan Turner to Littlehampton Harbour Board for the remainder of the County Council term (to May 2021).

## **FACTORS TAKEN INTO ACCOUNT**

### **3. Consultation**

- 3.1 The Cabinet reviewed the list of outside bodies in June 2017 to ensure that the County Council continues to appoint to bodies that are relevant to the County Council and which are consistent with its priorities.

### **4. Financial (Revenue and Capital) and Resource Implications**

- 4.1 There are no financial or resource implications.

### **5. Legal Implications**

- 5.1 There are no legal implications.

### **6. Risk Assessment Implications and Mitigations**

- 6.1. Members must consider the implications and responsibilities of being involved with outside bodies as they must:
- Continue to comply with the County Council's Code of Conduct when they are acting as a representative of the Council.
  - Comply with the code of conduct of the outside body they are appointed to if one exists.
  - Declare a personal interest in any business of the County Council where it relates to a body they are appointed to by the County Council.
- 6.2 All Members are recommended to make sure that when they take up their appointment with the outside body they have access to the key documents regulating the organisation such as its constitution or terms of reference to ensure they are aware of what the body can and cannot do, and receive a briefing on the body or their role within it if necessary.
- 6.3 There is a risk that appointments will not be made to all of the outside bodies which could hinder the County Council in furthering its interests and priorities, and not develop the external facing role of Members.

## **7. Other Options Considered**

- 7.1 The Cabinet may choose not to appoint to an outside body but should consider whether there are any implications arising for the County Council by not making an appointment.

## **8. Equality and Human Rights Assessment**

- 8.1 This assessment is not required as the decision concerns appointments to outside bodies.

## **9. Social Value and Sustainability Assessment**

- 9.1 Not applicable.

## **10. Crime and Disorder Reduction Assessment**

- 10.1 None.

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**Appendix A** - List of Members appointed by the Cabinet

## **Background papers**

None

## Appendix A

### List of individuals appointed to Littlehampton Harbour Board by the Cabinet

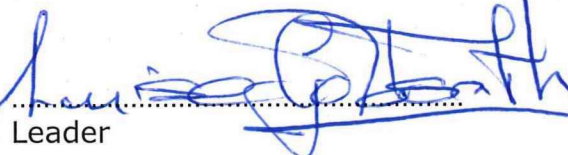
Outside Body	No of Appointments	Member Appointment
Littlehampton Harbour Board	4	Dr J Walsh Mr B Turner* Mrs J Mockridge (former member) Mr Tom Drennan (external)

\* Denotes proposed appointment

Agreed



Director of Law and Assurance



Leader

Date:

Action Authorised



Director of Law and Assurance

Date:

12/01/19